

# CKYC & KRA KYC Form

LOGO

## Know Your Client

### Application Form (For Individuals only)

(Please fill the form in English and in BLOCK Letters)  
Fields marked with \*\* are mandatory fields

Application  New

Type\*  Update KYC Number\*

KYC Type\*  Normal (PAN is mandatory)  PAN Exempt Investors (Refer instruction K)

### 1. Identity Details (Please refer instruction A at the end)

PAN

Please enclose a duly attested copy of your PAN Card

| Name* (same as ID proof) | Prefix   | First Name   | Middle Name  | Last Name            |
|--------------------------|--|--|--|----------------------|
| <input type="text"/>     | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/> |
| Maiden Name (If any*)    | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/> |
| Father / Spouse Name*    | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/> |
| Mother Name*             | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/> |
| Date of Birth*           | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/> |
| Gender*                  | <input type="checkbox"/> M- Male   | <input type="checkbox"/> F- Female                             | <input type="checkbox"/> T-Transgender   |                      |
| Marital Status*          | <input type="checkbox"/> Married   | <input type="checkbox"/> Unmarried                             | <input type="checkbox"/> Others  |                      |
| Citizenship*             | <input type="checkbox"/> IN- Indian  | <input type="checkbox"/> Others - Country <input type="text"/> | Country Code <input type="text"/>  |                      |
| Residential Status*      | <input type="checkbox"/> Resident Individual                               | <input type="checkbox"/> Non Resident Indian                   |  |                      |
|                          | <input type="checkbox"/> Foreign National                                  | <input type="checkbox"/> Person of Indian Origin               |  |                      |
| Occupation Type*         | <input type="checkbox"/> S-Service <input type="checkbox"/> Private Sector | <input type="checkbox"/> Public Sector                         | <input type="checkbox"/> Government Sector   |                      |
|                          | <input type="checkbox"/> O-Others <input type="checkbox"/> Professional    | <input type="checkbox"/> Self Employed                         | <input type="checkbox"/> Retired <input type="checkbox"/> Housewife <input type="checkbox"/> Student |                      |
|                          | <input type="checkbox"/> B-Business  | <input type="checkbox"/> X-Not Categorised                     |  |                      |



### 2. Proof of Identity (PoI)\* (for PAN exempt Investor or if PAN card copy not provided) (Please refer instruction C & K at the end)

(Certified copy of any one of the following Proof of Identity [PoI] needs to be submitted)

|  |                      |                             |                      |
|--|----------------------|-----------------------------|----------------------|
| <input type="checkbox"/> A- Passport Number  | <input type="text"/> | Passport Expiry Date        | <input type="text"/> |
| <input type="checkbox"/> B- Voter ID Card  | <input type="text"/> | Driving Licence Expiry Date | <input type="text"/> |
| <input type="checkbox"/> D- Driving Licence  | <input type="text"/> |                             |                      |
| <input type="checkbox"/> E- Aadhaar Card   | <input type="text"/> |                             |                      |
| <input type="checkbox"/> F- NREGA Job Card   | <input type="text"/> |                             |                      |
| <input type="checkbox"/> Z- Others (any document notified by the central government) | <input type="text"/> | Identification Number       | <input type="text"/> |

### 3. Proof of Address (PoA)\*

3.1 Current / Permanent / Overseas Address Details (Please see instruction D at the end)

Address

|           |                      |                        |  |
|-----------|----------------------|------------------------|--|
| Line 1*   | <input type="text"/> | City / Town / Village* | <input type="text"/>   |
| Line 2    | <input type="text"/> |                        |  |
| Line 3    | <input type="text"/> |                        |  |
| District* | <input type="text"/> | Zip / Post Code*       | <input type="text"/>   |
|           |                      | State/UT Code          | <input type="text"/> as per Indian Motor Vehicle Act, 1988             |
| State/UT* | <input type="text"/> | Country*               | <input type="text"/> Country Code <input type="text"/> as per ISO 3166 |

Address Type\*  Residential / Business  Residential  Business  Registered Office  Unspecified

(Certified copy of any one of the following Proof of Address [PoA] needs to be submitted)

|   |                      |                             |                      |
|---|----------------------|-----------------------------|----------------------|
| Proof of Address*   |                      | Passport Expiry Date        | <input type="text"/> |
| <input type="checkbox"/> Passport Number  | <input type="text"/> | Driving Licence Expiry Date | <input type="text"/> |
| <input type="checkbox"/> Voter ID Card  | <input type="text"/> |                             |                      |
| <input type="checkbox"/> Driving Licence  | <input type="text"/> |                             |                      |
| <input type="checkbox"/> Aadhaar Card   | <input type="text"/> |                             |                      |
| <input type="checkbox"/> NREGA Job Card   | <input type="text"/> |                             |                      |
| <input type="checkbox"/> Others (any document notified by the central government) | <input type="text"/> | Identification Number       | <input type="text"/> |

3.2 Correspondence / Local Address Details\* (Please see instruction E at the end)

Same as Current / Permanent / Overseas Address details (In case of multiple correspondence / local addresses, please fill 'Annexure A1', Submit relevant documentary proof)

|           |                      |                        |  |
|-----------|----------------------|------------------------|--|
| Line 1*   | <input type="text"/> | City / Town / Village* | <input type="text"/>   |
| Line 2    | <input type="text"/> |                        |  |
| Line 3    | <input type="text"/> |                        |  |
| District* | <input type="text"/> | Zip / Post Code*       | <input type="text"/>   |
|           |                      | State/UT Code          | <input type="text"/> as per Indian Motor Vehicle Act, 1988             |
| State/UT* | <input type="text"/> | Country*               | <input type="text"/> Country Code <input type="text"/> as per ISO 3166 |

**4. Contact Details** (All communications will be sent on provided Mobile no. / Email-ID) (Please refer instruction F at the end)

Email ID

Mobile - Tel. (Off) - Tel. (Res) -

**5. FATCA/CRS Information** (Tick if Applicable)  Residence for Tax Purposes in Jurisdiction(s) Outside India (Please refer instruction B at the end)

Additional Details Required\* (Mandatory only if above option (5) is ticked)

Country of Jurisdiction of Residence\*  Country Code of Jurisdiction of Residence  as per ISO 3166

Tax Identification Number or equivalent (If issued by jurisdiction)\*

Place / City of Birth\*  Country of Birth\*  Country Code  as per ISO 3166

Address

Line 1\*

Line 2

Line 3  City / Town / Village\*

District\*  Zip / Post Code\*  State/UT Code  as per Indian Motor Vehicle Act, 1988

State/UT\*  Country\*  Country Code  as per ISO 3166

**6. Details of Related Person** (Optional) (please refer instruction G at the end) (in case of additional related persons, please fill 'Annexure B1')

Related Person  Deletion of Related Person KYC Number of Related Person (if available\*)

Related Person Type\*  Guardian of Minor  Assignee  Authorized Representative

Name\* Prefix  First Name  Middle Name  Last Name

(If KYC number and name are provided, below details of section 6 are optional)

Proof of Identity [PoI] of Related Person\* (Please see instruction (H) at the end)

(Certified copy of any one of the following Proof of Identity[PoI] needs to be submitted)

A- Passport Number  Passport Expiry Date --

B- Voter ID Card

C- PAN Card

D- Driving Licence  Driving Licence Expiry Date --

E- Aadhaar Card

F- NREGA Job Card

Z- Others (any document notified by the central government)  Identification Number

**7. Remarks (If any)**

**8. Applicant Declaration**

- I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. I hereby declare that I am not making this application for the purpose of contravention of any Act, Rules, Regulations or any statute of legislation or any notifications/directions issued by any governmental or statutory authority from time to time.
- I hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address.

Date: -- Place:



[Signature / Thumb Impression]

Signature / Thumb Impression of Applicant

**9. Attestation / For Office Use Only**

**Documents Received**  Certified Copies

**KYC Verification Carried Out by (Refer Instruction I)**

Date --

Emp. Name

Emp. Code

Emp. Designation

[Employee Signature]

**Institution Details**

Name

Code

Emp. Branch

[Institution Stamp]

**In-Person Verification (IPV) Carried Out by (Refer Instruction J)**

Date --

Emp. Name

Emp. Code

Emp. Designation

[Employee Signature]

**Institution Details**

Name

Code

Emp. Branch

[Institution Stamp]